

Science Teacher

The primary responsibility of a middle school science teacher is to provide science education service to middle school students in a classroom and laboratory setting and to assure that all students learn the basic and essential skills at each grade level, develop students' cognitive capacity and respect for learning and foster students' self-esteem, motivation, character and sense of civic responsibility. Teachers report to the Head of School.

Major Duties and Responsibilities:

- Teaches subject area according to curriculum guidelines specified by Sullins Academy
- Plans a program of study that meets the individual needs, interests, and abilities of students
- Maintains purposeful and appropriate lesson plans that provide for effective teaching strategies and maximize time on task
- Creates a classroom environment conducive to learning by employing a variety of appropriate teaching strategies
- Implements curriculum and instruction in a manner consistent with the mission of Sullins Academy
- Assists in the selection of books, equipment, lab supplies, and other instructional materials
- Instructs students, assigns relevant homework, and prepares and administers subject/topical specific tests and labs to measure student abilities and progress
- Coordinates and plans annual science and STEAM fair
- Assesses student performance frequently and objectively
- Fosters independent thinking, creative problem solving, and abstract reasoning
- Demonstrates an understanding of students and shows empathy toward them
- Develops cooperative partnership with parents and students based on mutual respect
- Facilitates conferences with students and parents
- Works to establish and maintain open lines of communication with students and their parents concerning the academic and behavioral progress of their students through conferences, written messages, telephone calls, and/or email.
- Prepares, sets-up, and cleans-up science lab activities
- Continues intellectual and professional development
- Develops reasonable rules of classroom behavior
- Takes all responsible precautions to provide for the health and safety of students and to protect equipment, materials, and facilities
- Maintains appropriate work habits, including regular and punctual attendance and appropriate use of conference and planning time
- Maintains cooperative relationships with other staff members
- Maintains accurate academic, social, and attendance records
- Follows and maintains knowledge of school policies and procedures
- Additional duties and responsibilities as assigned by Head of School

Essential Skills Required:

- **Education and/or Experience:** Minimum of a Bachelor's Degree from an accredited college or university. Prior successful experience teaching middle and/or elementary school students preferred.
- **Interpersonal Skills:** Strong work ethic. Energetic inquisitive curiosity about learning, teaching, growth, and development. Works well with others from diverse backgrounds. Focuses on solving conflict, maintaining confidentiality, listening to others, keeping emotions under control, remaining open to others' ideas, and contributing to building a positive team spirit.
- **Language Skills:** Ability to fluently communicate verbally and in writing. Ability to effectively present information and respond to questions in one-on-one and small group situations with students and other school staff. Ability to verbally respond to common inquiries from students.
- **Computer Skills:** General knowledge of computer usage and ability to integrate technology into curriculum.
- **Other Skills and Abilities:** Demonstrates knowledge of child growth and development at each level of instruction and of the social, emotional, physical, and cognitive development of adolescent students. Possesses knowledge of effective behavior management methods. Ability to meet time lines and exercise good judgment. Ability to instruct students with varied learning styles and levels of mastery.

As a condition of employment, newly-hired employees must obtain a fingerprint background clearance and furnish proof of identity and employment authorization status.

Sullins Academy does not discriminate on the basis of race, color, religion, national or ethnic origin, or any other legally protected status in the administration of its educational, admission, financial aid or employment policies, or any other programs administered by the School.